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IN THE MATTER of the Incorporated Societies Act 1908

I, TRUDI MITCHELL of Lyttelton, Secretary swear:-

- 1. I am the Secretary of Seafarers' Centre - Lyttelton Incorporated.
- 2. That at a Special General Meeting of the Centre held on the 26th March 1995 it was resolved that the existing Constitution and Rules of the Centre be cancelled and that the Constitution and Rules submitted to the meeting be approved and adopted as the Constitution and Rules of the Centre.
- 3. The alteration to the existing Constitution and Rules of the Centre have been made in accordance with the Rules of the Centre.

AND I MAKE this solemn Declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

DECLARED at Christchurch this)
17th day of March 1995)
before me:)

J. Mitchell

[Signature]

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30 MAR 1995
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A Solicitor of the High Court of New Zealand

19 APR 1995

SEAFARERS' CENTRE - LYTTELTON INCORPORATED

RULES

1 NAME

The name of the Club shall be "Lyttelton Seafarers' Centre Incorporated"

2 REGISTERED OFFICE

The Registered Office of the Club shall be at 1 Donald Street, Lyttelton, or such other place as the Management Committee shall from time to time appoint

3 AFFILIATION

The Club shall at all times maintain affiliation with "The International Sailors' Society (New Zealand) Incorporated" and "The British Sailors' Society Incorporated" of the United Kingdom and the New Zealand Chartered Clubs (Incorporated)

4 ALTERATION OF THE RULES

These rules may be altered, added to or rescinded by resolution at a general meeting of the Society of which at least 14 days notice shall be given, but no addition or alteration shall be made that will detract or alter in anyway the non-profit nature of the Society

Disposition of Surplus Assets

In the event of the Society being wound up the surplus assets after payment of the Society's liabilities and the expenses of the winding up shall be handed to an organisation which include among their main objectives similar non-profit objectives to this Society and for non-profit purposes. In the event shall the surplus assets of the Society be divided among the members thereof nor shall the members of the Society have any beneficial interest therein

Application of Profits

- 1 Any income, benefit, or advantage shall be applied to the non-profit purposes of the Society
- 2 No member of the Society or any person associated with a member shall participate in or materially influence any decision made by the Society in respect of the payment to or on behalf of that member or associated person of any income, benefit, or advantage whatsoever
- 3 Any such income paid shall be fair and reasonable and relative to that which would be paid in arms length transaction (being open to the market value)
- 4 The provisions and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document

5 OBJECTS

The Objects of the Club shall be

- a To conduct, administer and maintain a Chartered Club for seafarers and other members and for such persons as are authorised from time to time in accordance with the terms of any charter granted to the Club

J. Mitchell Secretary
D. Ballantyne President

J. C. Bannantyne Committee
J. E. Guthrie Committee
A. M. Sessant Committee

Jan 83 JG To provide amenities and culture activities and promote sports and generally to provide an atmosphere where seafarers and other members may meet and enjoy companionship with one another

Jan 83 JG To promote community recreation, social welfare and services beneficial to seafarers and the local community including help to the aged, sick or needy

Jan 83 JG To provide for and promote spiritual, intellectual and social welfare of all seafaring men and women In achieving this object the Club may

- Jan 83 JG*
- i Make available the services of Chaplains and laymen of all nominations on board ships and ashore
 - ii Distribute scriptures and religious literature
 - iii Visit ships, hospitals and prisons
 - iv Arrange for nautical instruction lectures, reading rooms and libraries on board ship or ashore
 - v Establish and maintain club rooms and hostels
 - vi Aid, assist, accommodate and provide for seafarers who have been shipwrecked or who are sick, injured, unemployed or stranded
 - vii To sell and supply liquor under and on licence and off licence pursuant to the Sale of Liquor Act 1989

Jan 83 JG To invite and on behalf of the Club to accept gifts, bequests and donations and to use and apply the same in furtherance of any of the objects of the Club

Jan 83 JG **6 RELIGIOUS POLICY**

The management and operations of the Club shall be so conducted that at no time shall the operations of the Club be restricted to any one religious denomination

Jan 83 JG **MEMBERSHIP**

Membership of the Club shall consist of all seafarers visiting the Port of Lyttelton (men and women) and any person, company or other body (by its nominee) shall compose of the following categories

- 1 Ordinary
- 2 Life members
- 3 Over sixty (60)
- 4 Endorsed members eighteen (18) and over
- 5 Underage members sixteen (16) and over
- a Ordinary members shall be of the legal drinking age as authorised by the Sale of Liquor Act 1989, and its amendments or any Acts or Act passes in substitution thereof
- b Underage members shall be between their sixteenth (16) birthday and the legal drinking age as specified above
- c Life members as specified in rule twelve (12)

Provision shall be made for progressive membership in the Club as follows

- d On reaching the age of eighteen (18) underage members shall be eligible to have their membership card endorsed voting rights subject to management committee's approval
- e On reaching the legal drinking age as specified in Rule seven, (7) five (5d) underage members must apply for ordinary membership as stipulated in Rule seven(7)

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RIGHTS OF MEMBERSHIP

Members shall be entitled to rights and privileges as follows

- a Entry to the Club's premises during such times as may be defined by the Management Committee
- b The privilege of admission to any chartered club, provided it is in accordance with that Club's in-house rules, with which this Club is reciprocally associated upon production of any reciprocity card
- c With the exception of underage members who did not hold an endorsed card, the right to hold office in accordance with the Club's rules and an equal voice in all business of the Club

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ELECTION OF MEMBERS

- a Nominations - each candidate for membership shall be nominated in writing on a form provided, by two financial members of the Club who are not underage members without endorsed membership cards The application form shall include the christian name, surname, age, residential address and occupation of the candidate, and an undertaking that they will abide by the rules of the Club The candidate shall deposit with the secretary, at the time of nomination, such sum as may from time to time be directed by the management committee, to be the nomination fee, together with the nomination form properly completed The names of the candidates shall be posted on the Club's notice board for fourteen (14) clear days prior to election, members may give a written notice of objection to the candidate to the secretary within the said period of fourteen (14) days
- b New members shall be elected by a majority of the management committee
- c In the event of a candidate being excluded, the Secretary shall within seven (7) days, notify them that their application has been declined, and return all fees paid by the candidate
- d The secretary shall notify all successful candidates in writing within seven (7) days of their election, and supply each with a copy of the rules of the Club, and with a membership card

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10 TERMINATION OF MEMBERSHIP

- a By Resignation - members may resign their membership by letter addressed to the Secretary of the Club to that effect and by paying all subscription owing at the date of such letter of resignation
- b By Expulsion - members who misconduct themselves or commit offences under these rules, or neglect or refuse to comply with these rules or By-laws made hereunder, render themselves liable to expulsion on the majority decision of the management committee Members shall have the right to appear at and be heard at any meeting considering a complaint against them
- c Appeal - any member expelled by the Management Committee shall have the right of appeal

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11 SUBSCRIPTIONS

- a All subscriptions shall be paid in advance

The Annual Subscription for all five (5) categories as in Rule Seven (7) shall be the amount that shall from time to time be determined by members in Annual General Meeting or at a General Meeting called for, for that purpose

- b The subscription year of the Club shall commence on the first (1st) day of April in each year and subscriptions shall become payable prior to that date

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12 LIFE MEMBERSHIP

- a The Club in Annual General Meeting upon recommendation by the Management Committee may grant Life Membership to any member for meritorious service rendered to or on behalf of the Club

- b Notice of Intention to Recommend shall be posted on the Club's notice board for fourteen (14) clear days prior to the Annual General Meeting The number of Life Members shall not at any time exceed more than five (5)

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13 HONORARY MEMBERSHIP

A General Meeting may on the recommendation of the Management Committee may elect to Honorary Membership for one year any person who has given outstanding service to the Club during the last financial year Such person shall not be liable to pay a membership subscription for that year

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14 ARREARS

Any member whose subscription or dues are in arrears for one month shall be struck off the register of members A member incapacitated through illness, accident or distress may on notice in writing, given to the Secretary, have their subscription suspended or remitted

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15 OFFICERS AND COMMITTEE OF MANAGEMENT

- a Nine (9) members elected annually at the Annual General Meeting, one of whom shall be a recognised representative of the under age members

- b The Officers of the Club, the President, the Vice-President, and immediate Past-President, Secretary and Honorary Treasurer shall not be mandatory for each office to be held by a separate person, The Secretary and Honorary Treasurer may speak, but shall not vote on any matter They will be appointed by the management committee and not elected

- c The Officers of the Club shall consist of the following

- i A President
- ii A Vice-President

Both of whom shall be elected from the elected committee members and by the committee members

- d The general business, management and control of the Club shall be conducted by a Committee comprising those people described in the he preceding Rules (a) and (b) herein called the Management Committee

- e Any extraordinary vacancy on the Management Committee shall be filled by the Management Committee

- f Honorary Representatives of supporting Denominations - no voting power

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16 **PRESIDENT AND VICE-PRESIDENT**

- a The President shall preside at all meetings of the Club and the Management Committee. In the absence of the President, the Vice-President shall preside and failing both, the meeting shall elect a Chairperson from the Management Committee. The Chairperson of any meeting shall have deliberate and casting vote.
- b The President and Vice-President shall be ex-officio members of all sub-committee. The President and Vice-President shall have the right of entry upon the Club's premises or buildings at any time.
- c The President, Vice-President, Committee Member, Chairperson of any meeting of the Club may summarily suspend any member from the privileges of the Club if that member persists in creating or continuing a disturbance at any meeting or entertainment of the club after a warning has been given.

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17 **TREASURER**

The Treasurer shall assist and ensure that the Secretary/Secretary Manager or Manager pays into the bank for the credit of the Club all moneys received and shall furnish the Management Committee at each ordinary meeting with a detailed report of the previous month's receipts and payments.

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18 **AUDITOR**

An Auditor who shall be a member of the New Zealand Society of Accountants shall be appointed by the members annually, and shall not hold any other office of the Club but, shall have the right to attend any meeting of the Club at which the Club's financial affairs are under discussion.

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19 **MANAGER**

The management committee may appoint a Manager who shall be responsible for the day to day maintenance, cleanliness and service of the Club, the engagement and dismissal of such employee as may be essential to provide an adequate and efficient maintenance of the assets and control of the Club and such other duties as are conducive to their office. The Managers salary and remuneration shall be determined by the Management Committee.

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20 **SECRETARY**

The Club shall appoint a Secretary whose duties shall be to attend to the accounting and clerical duties of the Club, to take minutes of Management Committee and General meetings and generally to conform to such regulations as shall from time to time be made by the Management Committee. The Secretary's salary and remuneration shall be determined by the Management Committee. Nothing in this Rule shall preclude the engaging of outside professional services in the performance of any of the above duties or from combining the office of Secretary with that of Manager.

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21 **MEETINGS**

- a **Annual General Meetings** The Annual General Meeting shall be held not later than the thirty-first (31st) day of May in each year at such time and place as shall be fixed by the Management Committee. At least fourteen (14) days notice of such Annual General Meeting stating the nature of business to be brought before the meeting shall be posted on the Club notice board and a copy of such notice shall be posted or delivered to each member at least fourteen (14) clear days prior to the date of the meeting.
- b **Special General Meetings**
- 1 Where the President or the Management Committee consider that business of a special nature should be submitted to the members for approval or otherwise they shall cause a meeting to be convened, notice of which setting out the exact nature of the business to be transacted shall be

displayed on the Club's notice board and shall be advertised in a daily paper circulating in Lyttelton at least twice with an interval of seven (7) days The last advertisement being not more than thirty (30) or less than fourteen (14) days before the date of such meeting

2 Notwithstanding that the preceding sub-section gives power to the President of the Management Committee to call a Special General Meeting nevertheless the Management Committee shall on the requisition of not less than three percent (3%) of financial members of the Club convene a meeting in like manner to the preceding sub-section provide always that the said requisition conforms to the following conditions

- a It must state the objects of the meeting
- b It must be signed by the requisitionists
- c It must be deposited with the Secretary of the Club at it's registered office

5 No business shall be transacted at a Special General Meeting other than that of which notice has been given as set out in clause one (1) hereof

6 The quorum for any Annual or Special General Meeting shall be three percent (3%) If a quorum is not present within thirty (30) minutes after the appointed for the meeting, the meeting shall be adjourned to the same day and time in the next week If at such adjourned meeting a quorum is not present within thirty (30) minutes after the time appointed then those present shall constitute a quorum and shall proceed with the business of the meeting excluding under age members

c Committee Meetings

- 1 The Management Committee shall meet once every three months at a time and place to be determined by the Committee The President may call Special Committee Meetings as required
- 2 The management and any order given by the management committee shall be binding on every member of the club unless set aside at a Special General Meeting
- 3 They shall have power in the corporate name of the Club to enter into any agreement or arrangement they may think necessary in the management of the affairs of Club Such agreement shall bear the common seal which shall be affixed hereinafter provided the management committee shall inform members of all regulations made by them and shall report the same to the next general meeting of the Club
- 4 The management committee shall have the power to sub commit and may appoint any sub committee member of the club who are not members of the management committee providing that every sub committee shall contain at least three (3) members of the committee of management
- 5 Notices posted in the club rooms by the secretary on behalf of the management committee other than those calling general or special meetings, shall be considered sufficient notice to members

22 VOTING

At any General Meeting and Extraordinary General Meeting of members, every member other than under age members without endorsed membership cards, shall be entitles to be present and shall be entitled to have one vote and no more, upon every question, provided however, that in the case of equality of votes the Chairperson of the meeting shall have a second or casting vote Voting shall be on the voices in the first instance provided however that the Chairperson on his own volition may and on the application of three (30) members shall call for a show of hands On a motion passed by a majority of those present the vote be taken by secret ballot

23 QUORUM

Six members present, four of whom shall be elected members, shall form a quorum

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ACCOUNTS

The Management Committee shall cause to be kept true accounts -

- 1 Of all sums of money received and expended by the Club and matters in respect of such receipt and expenditure takes place
- 2 Of all assets, credits and liabilities of the Club including any charges and security of any description affecting any property of the Club
- 3 The financial year of the Club shall begin on the first (1st) day of April in each year and shall expire on the thirty-first (31st) day of March in each year
- 4 The books of accounts shall be kept at the office of the Club or any other such place as the Management Committee may determine and shall be open to inspection of active members at reasonable times All monies received shall be forthwith paid into a bank approved by the Management Committee after being entered in the books of the Club as having been received
- 5 All payments shall be reported to the Management Committee for confirmation at the meeting next following pay-out and payment of all monies on behalf of the Club shall be made by cheques signed by any two (2) of the Treasurer, President, Vice-President and Secretary/Manager
- 6 At every Annual General Meeting of the Club the Management Committee shall present a Statement of the Income and Expenditure and a Balance Sheet containing a summary of assets and liabilities of the Club made up to the yearly date Every such statement shall be accompanied by a report from the Committee as to the state of the Club
- 7 The Club shall make returns required by Section Twenty-Three (23) of the Incorporated Societies Act 1908 or such statutory provision for the time being in force and shall comply with all requirements of such statute and other regulations thereunder
- 8 The funds, income and property of the Club shall be applied solely towards the promotion of the objects of the Club and not directly or indirectly by way of dividends, bonus or profit to any member of the Club

25 COMMON SEAL

The Club shall have a common seal which shall be kept in the custody and control of the Secretary for the time being or the Club's Solicitor and the documents to be executed by the Club of whatsoever nature shall be executed with the following attestation clause pursuant to a resolution of the Management Committee

The Common Seal of the Seafarers Club Inc was hereunto affixed by the President in the presence of two (2) members of the Management Committee

26 GENERAL POWERS

- a The Management Committee on behalf of the Club shall have the power to make and adopt bylaws for the regulations of the Club's operations
 - 1 To take on lease, hire or otherwise acquire any real or personal property or rights or privileges which the Club may think necessary or convenient for the purpose of furthering the objects of the Club
 - 2 To invest any moneys not required for immediate use in such Government or Local Body securities or on bank deposits as may be deemed advisable with power from time to time to vary investments for others of a like nature, and to lease or hire or enjoy the benefit of any property presently occupied whether real or personal of any kind or nature whatsoever which may be conveniently used in connection with the objects of the Club

- 3 To make regulations and bylaws for the conduct of the Club and the discipline required of members
- 4 To do all such things as in the opinion may be incidental to attainment of any of the foregoing objects or the exercise of any foregoing powers

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27 BORROWING MONEYS

The Management Committee shall have the power to borrow money on the security of the Club's assets, and to construct, alter, improve, manage, sell, lease, dispose of or otherwise deal with any part or parts or the whole of any land, hall, or buildings held by the Club, or acquire land or premises suitable to be used for the purposes of the Club

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28 CLUB HOURS

Hours of the Club shall be at the discretion of the Management Committee

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29 VISITORS

- a Any under age member who does not hold an endorsed membership card may invite any one person who is sixteen (16) or older on any one day as a visitor to the Club All other members may invite any person as a visitor to the Club
- b All visitors shall sign the visitors' book provided by the Management Committee and enter their name and address therein on each occasion The member accompanying a visitor shall also sign the visitors' book and will at all times be responsible for the conduct of the visitor No such visitor shall be sold or supplied liquor on the Club's premises unless the visitor is present on the invitation of a member and is in the company of member and the liquor is supplied for consumption on the premises
- c No person be they member of an affiliated Club or otherwise shall become a regular or frequent visitor
- d Members of affiliated Clubs may be sold or supplied liquor on the Club premises provided they have an admission to the premises, produced sufficient evidence to a member of Management Committee or member of the staff that they are members of an affiliated club Affiliated visitors shall sign the visitors' book provided by the Committee for the purpose and shall enter their names and the name of their own Club therein
- e The Management Committee may at their discretion declare the Club closed to visitors on certain days Notice of such intention to be advertised
- f No person shall be introduced as a visitor -
- 1 Who has been declared a prohibited person by the Management Committee
 - 2 Who has been expelled from this Club or any other Club during the past twelve (12) months
 - 3 Who has been refused membership for any reason during the past twelve (12) months (except through membership being closed)
 - 4 Who is prohibited from drinking by an Act of Parliament

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30 OFFENCES

- a Any members who has been convicted of any criminal offence shall immediately be liable for

suspension from the club in accordance with the rules but can reapply after a period of twelve (12) months from the date of their expulsion, provided that a three-fifths majority of the Management Committee then in office vote in favour of such re-election

- b Any member against whom a prohibition order is made shall ipso-facto cease to be a member and cannot be re-elected until after a lapse of two (2) years from the date of expiry or cancellation of the order
- c When it shall come to the knowledge of the Secretary that a member has been convicted of an offence or that a prohibition order has been made against a member it shall be the duty of such official to report the fact to the Management Committee at or before their next meeting

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31 BOARD OF APPEAL

- a There shall be a board of appeal consisting of five (5) members who shall be approved annually at the Annual General Meeting and whose duty it shall be to hear and decide any appeal lodged by a member or members against any decision of the Management Committee entailing suspension or expulsion
- b Any member being suspended or expelled and desiring to appeal must give notice in writing to the Secretary within seven (7) days of the date of such suspension or expulsion stating the grounds for appealing
- c The Secretary shall within forty-eight (48) hours summon the members of the Board of Appeal who shall re-hear the case but shall not admit fresh evidence, except where an application has been made to the Management Committee for a re-hearing and has been refused, the decision of the Board of Appeal shall be final
- d Officers and members of the Management Committee shall not be eligible for membership of the Board of Appeal

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32 CLAIM TO CLUB PROPERTY

No expelled, retiring or forfeiting member shall have any claim upon the Management Committee or the Club either collectively or individually or to any property of the Club

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33 DISPUTES

Every dispute between a member or persons claiming through a member under these rules and the Club or an officer of the Club shall be decided by the Management Committee and the decision shall be binding and conclusive on all parties without appeal

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34 BY-LAWS

- a The members in General Meeting shall have the power to make regulations and by-laws dealing with all matters within the jurisdiction of the Club and not provided for in the Rules
- b Such regulations or by-laws shall not be inconsistent or repugnant to the provisions of the Incorporated Societies Act 1908 and its amendments or of these Rules

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35 INTERPRETATION

In the interpretation of these Rules the decision of the Management Committee shall be final and binding

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36 REVISION OF RULES

These rules may be revised or amended by a resolution passed by a majority of the members at any General Meeting of Notice specifying the intention to propose then resolution has been duly given according to the Rules

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37 DISSOLUTION

- a The Club may be wound up in accordance with the provisions of the Incorporated Societies Act 1908 or any Act passed in substitution therefor
- b In the event of the winding up of the Club, the property of the Club or the proceeds of the sale thereof shall, subject to the provisions of Section 24 of the Incorporated Societies Act 1908 or the relevant section of any Act passed in substitution therefor, be transferred to a Trust Account under the custody of the 'International Sailors' Society (New Zealand) Incorporated', where it shall be held pending a renewal of a Seafarers' Centre/Club, at the Port of Lyttelton In the event that the said International Society (New Zealand) Incorporated has ceased to exist, then to such Society as shall have taken over its work

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38 GENERAL

- a All matters provided in these Rules shall at all times be dealt with in accordance with the following guiding principles -
- 1 That it be accepted that the Club is established for the benefit and convenience of seafarers and other members
 - 2 That the admission of non-members should at all times be subordinated to the comfort, well-being and satisfaction of the Club members
 - 3 That the admission of visitors should always be regarded as a privilege to the members granted to enable them to disperse periodic hospitality to their casual guest and not as a means of augmenting the revenue of the Club
 - 4 That at all times the provision of the Club's Charter as laid down by the Liquor Licensing Authority is to be maintained and upheld

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PROPOSED BY-LAWS OF THE SEAFARERS CLUB INC

- a Under Rule Twenty Six (26) the Committee may make by-laws not inconsistent with the Incorporated Societies Act 1908 and not inconsistent with the Sale of Liquor Act 1989 for the regulation and management of the Club or any part of its business,
- b The following by-laws may be adopted at the time of formation of the Club but do not form part of the Rules and may be added to, changed or deleted by the members of the Club without reference to the Registrar of Incorporated Societies,
- 1 Any member convicted of bookmaking or an indictable offence or committing an offence within or without the Club likely to prejudice the Club Charter shall ipso-facto cease to be a member of the Club
 - 2 No liquor shall be taken into the Club premises for consumption by any member or visitor nor will liquor be supplied to any person lower than the age as may be authorised by the Sale of Liquor Act 1989 and its amendments nor to any prohibited person (within the meaning of the Sale of Liquor Act 1989)
 - 3 No person under the age of eighteen (18) shall be permitted to consume liquor within the Club's premises

- 4 Drunkenness, swearing, obscene language and other disorderly conduct shall not be permitted in the Club premises, and members persisting in offending may after being cautioned by any officer of the Club or a Committee Member render themselves liable to suspension or expulsion
- a Suspension by a Management Committee Member or an Officer of the Club shall mean total exclusion from the Club's premises from the time of committal of the offence until such time as the matter had been dealt with by the Management Committee which may either cancel the suspension, confirm it for a determined period of time, the member shall in all cases be given the right to appear before the Management Committee
 - b If in the opinion of the Committee a fine would be more appropriate measure of discipline the Committee may levy such, as an alternative In no case, however, shall the Management Committee have the authority to levy a fine in the excess of twenty-five (\$25) dollars for each offence
 - c Any disciplinary action taken will be entered in the minutes of the Management Committee Meeting together with the name of the member complained of
- 5 No person shall be allowed to use any part of the Club premises for any political purpose
- 6 No business cards or notices shall be posted or hung on the premises without the sanction of the Management Committee, nor shall any member give the address of the Club in an advertisement or conduct any business in the Club or use the Club's address for business purposes
- 7 Any member removing a book, newspaper or other articles which are the property of the Club from the premises without the consent of the Management Committee or sanction from the staff, or willfully breaking, tearing or injuring any property of the Club and refusing to replace or make good the same shall render themselves liable to suspension or expulsion
- 8 No animals shall be allowed on the Club premises, seeing eye dogs allowed
- 9 No person or member shall alter, repair or construct any part or property of the Club without obtaining permission from the Management Committee and such work shall be administered by the Management Committee
- 10 At all times while in the Club, members and visitors shall be reasonably attired and wear suitable footwear
- 11 No raffles, illegal raffles or collection of monies for an outside organisation shall be permitted on the Club premises, unless an application for such has been received in writing and duly considered, and permission has been granted by the Management Committee
- 12 Members of the Management Committee shall at all times render every assistance to the officers and staff of the Club to maintain order and to prevent infringement of the Rules, regulations or by-laws or the terms of any Charter which may from time to time be granted
- 13 Drinking at the bar may only be allowed at the space provided, the servery area must be kept clear
- 14 No unlicensed or unlawful gambling or gaming shall be permitted in the Club
- 15 No petition, except for the convening an Extraordinary General Meeting as provided for in Rule Seventeen (B) (17b) shall be allowed to circulate or signatures sought on the premises of the Club
- 16 At the request of the Bar Manager a Duty Officer shall be present at all functions where it is deemed necessary
- 17 The Rules, regulations and by-laws shall apply equally to each and every member of the Club

